

## CITY MANAGEMENT CONTRACT MONITORING FORM

<b>CONTRACT TITLE:</b>	Debt Management Contract	
<b>NAO:</b>	XXXXX	
<b>Monitoring period</b>	1 <sup>st</sup> April 2012 – 30 <sup>th</sup> September 2012	
<b>Contract Status</b>		<i>(Tick appropriate box)</i>
	Contract expires < 12 months	✓
	Contract relet strategy required	✓
	Contract -GREEN	

<b>Start Date:</b>	1 <sup>st</sup> September 2008	<b>End Date:</b>	30 <sup>th</sup> August 2012
<b>Contract Value:</b>	£800,000	<b>Overall variance to date:</b>	
<b>Annual Budget:</b>	£300,000 (this year)	<b>Annual spend to date:</b>	£71,684.00
<b>Extension Approved</b>	yes	<b>New End Date:</b>	28 <sup>th</sup> February 2013

Key Deliverables / Outcomes
1. Pre TEC Collection
2. Post Warrant Collection
3. Special Operations
4.

*(These should be the very high level deliverables of the contract eg: Clean streets, Provide maintenance of handheld (airwave) devises)*

Key Performance Measures	1	2	3	4
	<i>(Tick appropriate box)</i>			
1. >=20%			✓	
2. >=20%		✓		
3. 2 per month			✓	
4.				

*(These should be the very high level measures to match the outcome above )*

ISSUES / RELET UPDATE / COMMENTS
<p>Have raised concerns about post warrant performance that the contractor will address.</p> <p>Contract has been extended by 6 months to allow for the procurement of a new contract to start 1<sup>st</sup> March 2013.</p> <p>Closing date for tenders is 26<sup>th</sup> October and procurement timetable is on track to provide continuity of service</p>