

CITY MANAGEMENT CONTRACT MONITORING FORM

CONTRACT TITLE:	Debt Management Contract	
NAO:	XXXXX	
Monitoring period	1 st October 2012 – 31 st December 2012	
Contract Status		<i>(Tick appropriate box)</i>
	Contract expires < 12 months	✓
	Contract relet strategy required	✓
	Contract -GREEN	

Start Date:	1 st September 2008	End Date:	30 th August 2012
Contract Value:	£800,000	Overall variance to date:	
Annual Budget:	£300,000 (this year)	Annual spend to date:	£176,416.76
Extension Approved	yes	New End Date:	28 th February 2013

Key Deliverables / Outcomes
1. Pre TEC Collection
2. Post Warrant Collection
3. Special Operations
4.

(These should be the very high level deliverables of the contract eg: Clean streets, Provide maintenance of handheld (airwave) devices)

Key Performance Measures	1	2	3	4
	<i>(Tick appropriate box)</i>			
1. >=20%			✓	
2. >=20%		✓		
3. 2 per month		✓		
4.				

(These should be the very high level measures to match the outcome above)

ISSUES / RELET UPDATE / COMMENTS
<p>Post warrant performance levels remain low, although Philips have committed to providing additional resource from a 3rd party in January.</p> <p>Due to critical illness the Philips manager responsible for the Operations has been a long term absentee. In the interim Philips have not appointed anyone to deputise so the operations have suffered throughout the monitoring period. Philips have now appointed an appropriate deputy and aim to provide resource for 2 operations in January.</p>

As of 28th December 2012 Philips Collection Services re-branded and now operate as Collectica Enforcement Services.

The Award report in relation to the new contract is due to be presented to Gate on 17th January and we are currently finalising the exit strategy and mobilisation plan.